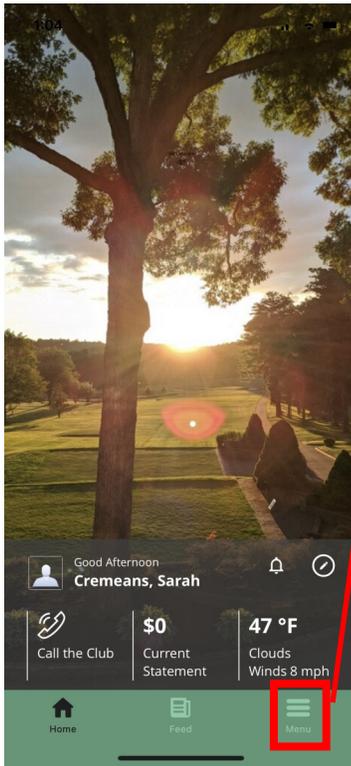


GOLF CLUB OF AVON - TEE TIME INSTRUCTIONS

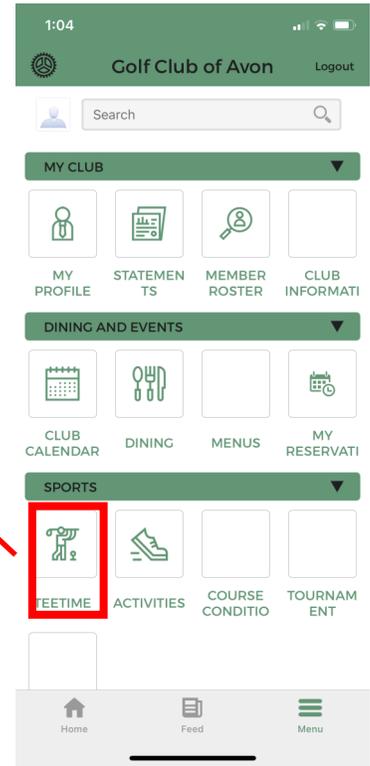
APP



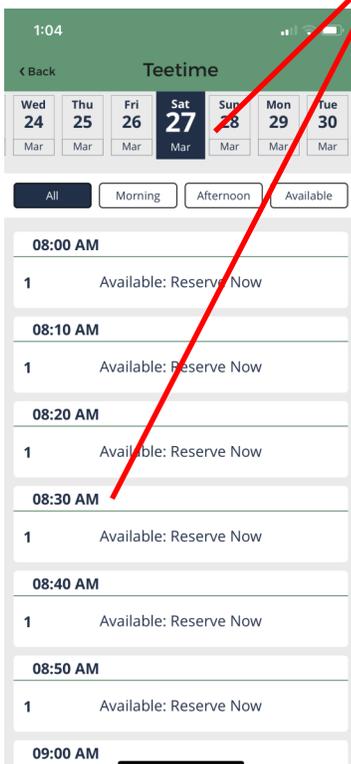
Step 1: Log-In to the Club's app.

Step 2: Click Menu on bottom right.

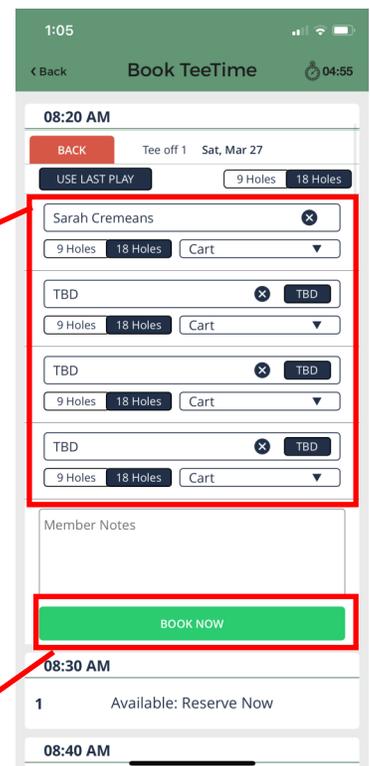
Step 3: Click on Tee Time



Step 4: The app will allow you to book 7 days in advance. Pick your day from the top sliding dates and then select your desired time. If a tee time is book will list the members/guests playing.

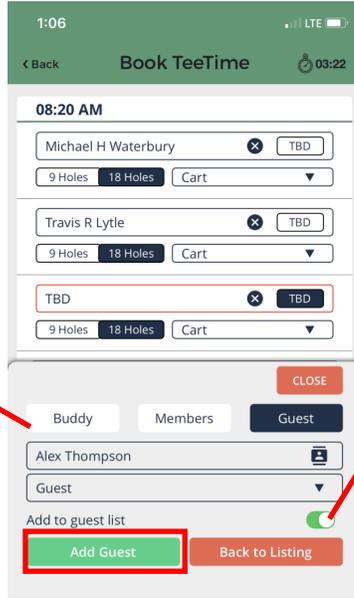


Step 5: The system will default to a foursome with yourself and 3 TBD. You can remove any TBD by tapping the box and adding a member or guest. If you want to keep the TBD and secure your spot simply click Book Now. You can always go back and make adjustments. TBD is available up to 48 hours prior to tee time.

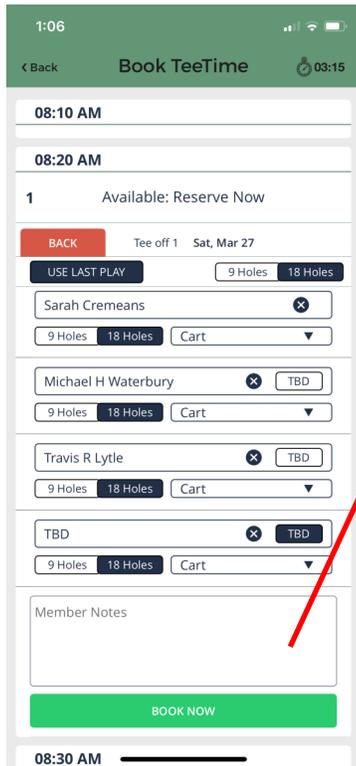


Step 6: Click Book Now.

You can also make a buddy list from the member roster to add your “favorites” for easy selection when making a tee time.



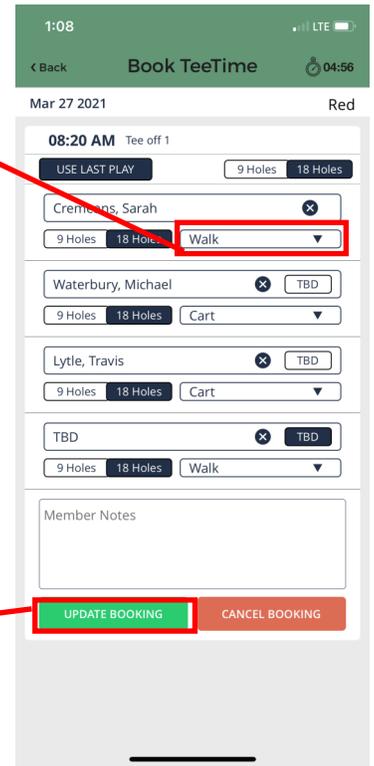
Upon adding your guest they will continue to populate as guests in the system for easy use if they play with you again.



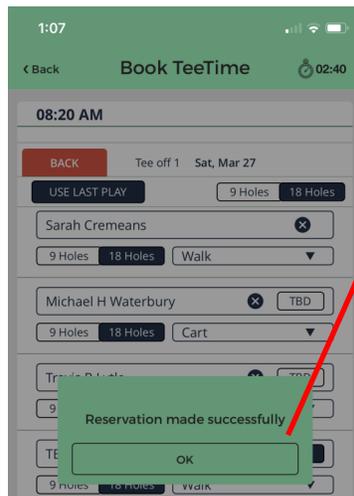
Members will be defaulted to a cart (or Annual Push Cart for those with the service). To change the selection click the down arrow and choose cart, push cart or walk.

If you need to leave any comments please note in the Member notes box.

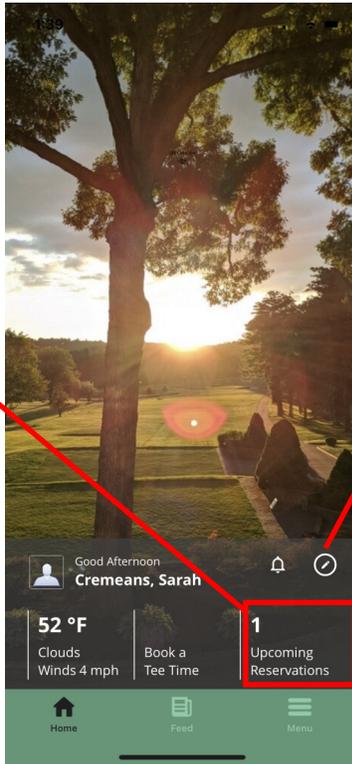
Click Update Booking when finished updating the reservation.



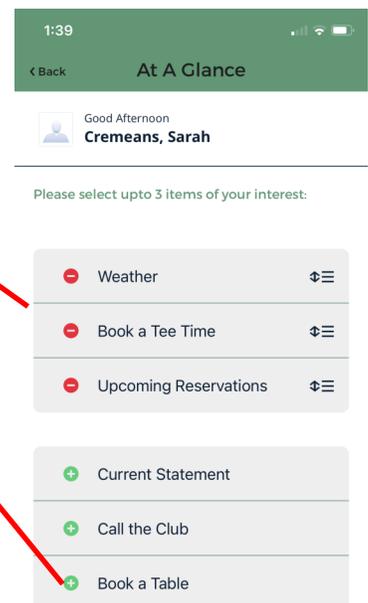
After securing your reservation you will see this screen. You, the other members and guests registered will also receive an email notification of booking.



Tee Time Tips:



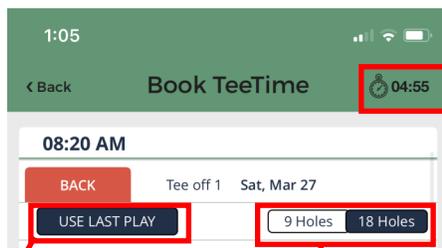
If your app home screen does not currently show your upcoming reservations, including tee times, you can edit your preference to make it appear. Click on the pencil icon to the right of your name.



To remove your unwanted "glances" click the red circles.

To add a new glance (up to 3) click the green circle.

If you'd like to use your "last play" click last play to autofill your booking. You can then click "book now".



System default is 18 holes, if you choose 9 holes please click 9 holes.

You have 5 minutes to secure your reservation. If you have not submitted a booking within that 5 minutes you will be taken back to the tee sheet and any unsaved information will be lost.